



WISH Drop-In
Centre Society

JOB POSTING: ON-GOING HIRING

SHELTER PROGRAM ASSISTANT - CASUAL

POSSIBILITY OF WORKING UP TO 4 SHIFTS PER WEEK

View Full Job Description

ABOUT WISH

Based in Vancouver's Downtown Eastside, WISH is the largest sex worker support organization in Canada. WISH offers a safe place of respite for women involved in street-based sex work. WISH Drop-in Centre Society is an organization and space for women and people of marginalized genders, including Two-Spirit, trans, and non-binary.

JOB SUMMARY

The Shelter Program Assistant facilitates the safe and healthy functioning of the WISH Shelter by building relationships with participants, maintain the cleanliness of the space, and delivering basic needs and services to participants.

Duties & Responsibilities

- Provide support to a constant flow of participants to ensure their access to safe shelter, basic needs, services, and supports, including information and referral, food, showers, other WISH programs and supports, assistance with Bad Date reporting, first aid supplies, harm reduction supplies, sex work supplies, clothing, toiletries, makeup and donations.
- Conduct participant intake to ensure participants fit the WISH mandate and work one-on-one with participants to determine their needs and recommend appropriate services.
- Respond to critical incidents with a trauma-informed lens by implementing immediate crisis intervention techniques in attempts to deescalate participants from anxious or otherwise triggered emotional states.
- Provide information and support on safety and violence prevention to participants to empower women to make safe and healthy choices for themselves.
- Act as a first responder in medical emergencies including overdose response.
- Assist with food preparation/delivery and perform cleaning duties.
- Able to think on your feet in times of stress and make good judgmental call to stay in control of situations.

Apply by sending a cover letter and resume to careers@wishdropincentre.org

QUALIFICATIONS

- Alignment with the WISH mission, vision, and core values.
- 1 year working in front line social services in the Downtown Eastside or similar community; or an equivalent combination of education, training, experience, and lived experience.
- A strong, feminist analysis of oppressive systems, including violence against women and gender-diverse folks, colonization, racism, transphobia, classism, misogyny, moralism, ableism—and how they impact sex workers.
- Be able to stand for extended periods of time, carry out cleaning duties, and safely carry up to 20lbs when required while transporting supplies and/or donations.

ADDITIONAL ASSETS

- Experience working in the Downtown Eastside of Vancouver or similar community.
- Certificate in a related human / social service field.
- Lived expertise in the sex industry.

HOURS OF WORK - SCHEDULING REQUIREMENT

Casual staff need to work at least 2 shifts a month:

- Daytime: 6:00am-2:00pm
- Evening: 2:00pm-10:00pm
- Overnight: 10:00pm-6:00am

Casual must provide every month availability for (monthly schedule):

- One weekend (both Saturday and Sunday) per month;
- A minimum of 4 shifts per week (including 2 overnights).

Possibility to apply to regular positions of 3 to 4 shifts per week - open to internal employees. Additional benefits including health & dental package entirely paid by WISH are offered for employees in a regular position.

COMPENSATION & WORK ENVIRONMENT

- Hourly Rate: \$27.29/hour
- 10.2% in lieu benefit of vacation/statutory holiday pay
- 5 paid sick days each year after 3 months of employment.
- Paid meal breaks and 14 statutory holidays.
- Welcoming, team-based office culture in a location that is close to transit
- Unionized position (CUPE Local 1936).

Women with lived expertise in sex work, Indigenous women, Black women, women of colour, trans women, and members of other equity-seeking groups, are particularly encouraged to apply. Our offices are wheelchair accessible, and people of diverse abilities are encouraged to apply.

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